# NWFO & POWER LLC
# EMPLOYMENT APPLICATION

| I. PERSONAL INFORMATION | | | |
|---|---|---|---|
| **Last Name** | **First Name** | **Middle Name** | **Date (DD-MM-YYYY)** |
| **Street Address** | | | **Home Phone** |
| **City** | **State** | **Zip** | **Cell Phone** |
| **If required for the position, do you have a valid driver's license?** ❑ **Yes** ❑ **No** | **If hired, would you have reliable transportation to and from work?** ❑ **Yes** ❑ **No** | | |
| **Have you ever worked under a different name?** ❑ **Yes** ❑ **No** **If "Yes", name:** | **Do you know anyone who is working here?** ❑ **Yes** ❑ **No** **If "Yes", name and relationship:** | | |
| **Have you ever worked for the Company?** ❑ **Yes** ❑ **No** **If "Yes", when: Position held:** | **Can you meet all attendance require** ❑ **Yes** ❑ **No** **If "No", why not:** | | |

| II. EMPLOYMENT INTERESTS | | |
|---|---|---|
| **Position Desired:** | **Date Available:** | **Salary Desired:** ❑ **Hourly Wage** ❑ **Annual Salary** |
| **Type of Employment Desired:** **Regular** ❑ **Full-Time** ❑ **Temporary** ❑ **Part-Time** ❑ | **Days and hours available for work:** | **Would you be willing to work overtime?** ❑ **Yes** ❑ **No** |

| III. EDUCATION INFORMATION | | | | |
|---|---|---|---|---|
| **School Level** | **Name and Location of School** | **Course of Study** | **Did you graduate?** | **Certificate or Degree Earned** |
| High School | | | ❑ Y ❑ N | |
| College/University | | | ❑ Y ❑ N | |
| Post-Graduate | | | ❑ Y ❑ N | |
| Business/Trade Technical | | | ❑ Y ❑ N | |

| IV. REFERENCES (Business references we can contact those who have knowledge of your employment & competence) | | | |
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| **Name of Reference** | **Title and Company** | **Phone Number** | **Your Work Relationship with this Person** |
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## V. EMPLOYMENT INFORMATION (Begin with current or most recent employer)

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|---|---|---|---|---|---|---|
| 1 | **Company Name** | | **Phone** | | **From Month/Year** | **To Month/Year** |
| | **Street Address** | **City** | **State** | **Zip** | **Starting Pay** $ | **Ending Pay** $ |
| | **Job Title** | **Duties** | | | **Reason for leaving** | |
| | **Supervisor Name** | | | | **May we contact this employer?** ❑ Yes ❑ No | |
| 2 | **Company Name** | | **Phone** | | **From Month/Year** | **To Month/Year** |
| | **Street Address** | **City** | **State** | **Zip** | **Starting Pay** $ | **Ending Pay** $ |
| | **Job Title** | **Duties** | | | **Reason for leaving** | |
| | **Supervisor Name** | | | | **May we contact this employer?** ❑ Yes ❑ No | |
| 3 | **Company Name and website link if applicable** | | **Phone** | | **From Month/Year** | **To Month/Year** |
| | **Street Address** | **City** | **State** | **Zip** | **Starting Pay** $ | **Ending Pay** $ |
| | **Job Title** | **Duties** | | | **Reason for leaving** | |
| | **Supervisor Name** | | | | **May we contact this employer?** ❑ Yes ❑ No | |

**Please account for any time you were not employed in the last 10 years, or since leaving school.**

| **Time period** | **Reason for unemployment** |
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## VI. ACKNOWLEDGMENT

*Please read carefully, initial each paragraph, and sign below.*

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| **Initial** | **I hereby certify that I have not withheld or misstated any material facts that might adversely affect my application for employment and that the answers given by me are true and correct. I certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or any document used to secure employment shall be grounds for rejection of this application, or for immediate discharge if I am employed, regardless of the time elapsed before discovery.** |
| **Initial** | **I hereby authorize the Company to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment, and further, I authorize my former employers listed in this application to speak to officials of and disclose to the Company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. I authorize disclosure of this information in compliance with and in waiver of my rights under applicable privacy legislation.** |
| **Initial** | **I understand that some positions at the Company require criminal background checks and that a criminal conviction is not an automatic disqualification for hire. I understand that I will be notified and will provide additional written authorization in case a criminal background check is required for a position that I may hold.** |

| **Applicant's Signature:** | **Date:** |
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